



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078

F.1(6)(12)/2021/P-II/6847

29th
Dated the December, 2023

ORDER

All Heads/Incharge of Schools/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status (except CL & SCL) as on 01.01.2024 in respect of regular non-teaching employees whose increment is due on 01.01.2024, to the Personnel Branch on or before 04.01.2024 so that annual increment could be processed and granted accordingly.

This may be treated as most urgent.

(Handwritten signature)
29/12/23

(NAVEEN KR. BUDHIRAJA)
ASSTT. REGISTRAR(PERS.-II)

F.1(6)(12)/2021/P-II/

Dated the December, 2023

Copy forwarded to the following for information & necessary action:

1. All Deans/Directors, GGS Indraprastha University (Dwarka Campus & East Campus Surajmal Vihar).
2. Controller of Examination-I & II, GGS Indraprastha University.
3. Controller of Finance, GGS Indraprastha University.
4. OSD to Hon'ble Vice Chancellor, GGS Indraprastha University.
5. All branch heads/JRs/DRs/ARs, GGS Indraprastha University.
6. Asstt. Registrar, VC Secretariat, GGS Indraprastha University.
7. Asstt. Registrar, O/o the Registrar, GGS Indraprastha University.
8. Head (UITS), GGS Indraprastha University with a request to upload on the University Website.
9. Guard File

(Handwritten signature)
(DEEPA MEHTA)
SECTION OFFICER(PERS.-II)